

UBC Department of Medicine
Internal Medicine
EPA Completion Policy

Principles

1. As a professional standard, residents are expected to have **1 EPA observation completed per week** for all stages of training in the residency program.
2. On average, taking into account vacation and other scheduled leave from the program, this should total no fewer than **8 EPA observations per quarter year (3 calendar months), with a total of 32 per academic year.**
3. Residents will endeavor to obtain observations from a diverse range of rotations, preceptors, and EPAs, keeping in mind the guidelines outlined in the [Royal College's Entrustable Professional Activities for Internal Medicine](#).
4. The Program will perform an audit of EPA completion at the end of each quarter year. Residents with fewer than 8 EPA observations for that quarter will receive a formal reminder from the Program Director regarding expectations for EPA completion.

Residents who are identified to have fewer than the 8 required EPA observations for **a second subsequent quarter (after having received the formal reminder from the Program)** will be referred by the Program Director to the Academic Support Sub-Committee (a sub-committee of the Competence Committee). This may be considered by the program to be a lapse in professionalism, and the sub-committee will consider a formal remediation plan.

5. The Program recognizes that there are technical and logistical challenges associated with EPA completion on the Entrada platform and will take this into consideration in the course of its auditing. Such barriers to completing EPAs should be reported to the program in a timely manner so that these issues may be investigated and resolved.