

**UBC Department of Medicine**  
**Internal Medicine**  
**Interview Leave Policy**

---

The following policy has been established regarding time off for fellowship interviews.

1. Residents are entitled to seven working days to attend interviews.
2. Residents are responsible for requesting time off from their services directly.
  - a. Residents are responsible for finding alternate call coverage during the interview period. It is not the responsibility of the Chief Residents to provide coverage or find residents to cover call services.

**Leave for Virtual Interviews**

Should interviews be conducted in a virtual format, eliminating the need for travel, the below policy will apply:

1. Residents are entitled to 1 half day off per interview, up to a maximum of 7 working days off throughout the interview period.
2. Residents are responsible for requesting time off from their services directly.
  - a. Residents are responsible for finding alternate call coverage during the interview period. It is not the responsibility of the Chief Residents to provide coverage or find residents to cover call services.