

Applying for your ESN/ESPN Registration with BCCNM

Registration with BCCNM is mandatory for all employed nursing students in a BC health care setting. This means, registration must be completed BEFORE attending any orientation or employment activities. It is recommended to register and start the application process in advance due to potential delays with BCCNM and issues that may arise.

1. Identification documents
 - a. Submit two notarized identification documents that include your birth name. One must include photo identification.
 - b. If you legally changed your name, submit one notarized document for each of your past or present legal names.
 - c. If you are re-applying for ESN registration, you do not need to resubmit identification documents.
2. Fees
 - a. Pay for the Employed Student Registration (ESR) Application fee - \$183.75
 - b. Additionally you will pay a BCCNM Registration Fee when you complete your application
 - c. 2024-2025 ESN/ESPN BCCNM fees: \$270.10 + \$96.90 (NNPBC Membership +liability protection) or \$270.10 +\$92.40 (liability protection only)
3. Apply
 - a. Using online BCCNM account submit identification papers
 - b. Complete and submit form 10.1
 - c. Pay Registration application fee
 - d. Pay BCCNM registration fee

BCCNM link for more information and [FAQs](#)

- Once you submit your application you have 6 months to find employment and submit your completed 10.1 (required for registration). Please plan your submission dates accordingly.

Completing 10.1 form

Recruitment will email offer letter including 10.1 form please complete the form as follows;

- i. Part A – completed by Applicant
- ii. Part B- to be completed by School of Nursing (to confirm enrollment and good standing)
- iii. Part C- will be pre-completed by ESN program Manager, Jaime Williams

You can expect to receive an email confirming your registration within 7-10 business days. *There have been MANY delays with BCCNM this year so the earlier you can submit this form/application the better.

Please see BCCNM website for further information

https://www.bccnm.ca/RN/applications_registration/how_to_apply/ESR_RN/Pages/Default.aspx

10.1 form direct link

https://www.bccnm.ca/Documents/registration_application/Form10_1_ESN_ESPN_Confirmation_of_Enrolment_and_Employment.pdf

Welcome to your ESN/ESPN opportunity at VCH!