



APPLICATION FOR LICENCE COMMUNITY CARE FACILITIES: CHILD CARE

The personal information collected relates directly to and is necessary for program operation per Section 26 of the *Freedom of Information and Protection of Privacy Act*. Information that appears on a licence may be disclosed per Section 22(4)(i) of the Act, as it is not considered an unreasonable invasion of personal privacy. If you have any questions about the collection and use of this information contact your local Community Care Facilities Licensing Office.

A Facility Information			
Facility Name			
Facility Address			
<small>Street</small>		<small>City</small>	<small>Prov</small>
<small>Postal Code</small>			
Facility Phone Number		Facility Email Address	
Facility Mailing Address <i>Same as Physical Address or</i>			
Potable water is provided			
Municipal water		Other (eg well, private: <i>please specify</i>)	
Municipal sewerage		Other (eg septic: <i>please specify</i>)	
Premise information:		Leased / Rented	Owned
Will you be providing food service		No	Yes (<i>facility will include a permitted kitchen or delivery from a catering company</i>)
Details:			
Business Type		Sole Proprietorship (<i>one owner</i>)	Board of Education
		Partnership (<i>two or more individuals or companies</i>)	Indigenous Governing Body
		Not-for-profit Organization or Society	Local Government
		Corporation	
B Licensee Information			
Licensee Name		Phone Number	Email
Licensee Mailing Address			
<small>Street</small>		<small>City</small>	<small>Prov</small>
<small>Postal Code</small>			
I have previously applied to be a Licensee of a Community Care Facility		I am at least 19 years old	
No Yes (<i>please provide details</i>)		Yes No	
List names of previously applied for and/or operated community care facilities:			
C Designated Licensee Contact/Director Information for Corporations, Societies or Boards			
Licensee Contact Name		Phone Number	Email
Corporation has a Director who is a permanent resident of British Columbia, or prescribed Province		Yes	No
Province or Territory where Director resides:			
Director agrees to be available to respond to inquiries within 24 hours, and provide financial/other records for the Community Care Facility upon request		Yes	No

D | Manager Information

Manager Name	Phone Number	Email
Has the Manager previously applied to be a Manager of a Community Care Facility? No Yes (please provide details)	Is the Manager at least 19 years old? Yes No	
The proposed Manager is currently the Manager of any other Community Care Facility If 'Yes' please provide details	Yes	No

E | Proposed Types of Care

Types of Care (Please check only those which are applicable)	Room Name/Number (if applicable)	Proposed Capacity
Family Child Care. The licensee is a responsible adult, and personally provides care, within the licensee's personal residence, to no more than 7 children		
In-Home Multi-Age Child Care. The licensee personally provides care, within the licensee's personal residence, to no more than 8 children of various ages		
Group Child Care, Under 36 Months. A program that provides care to children who are younger than 36 months old		
Group Child Care, 30 Months to School Age. A program that provides care to preschool children		
Group Child Care, School Age. A program that provides, before or after school hours or on a day of school closure, care to children who attend school, including kindergarten.		
School Age Care on school grounds. A program that provides at a school, before or after school hours or on a day of school closure, care to children who attend school, including kindergarten. Licensee is the Board of Education.		
School Age Care on school grounds. A program that provides at a school, before or after school hours or on a day of school closure, care to children who attend school, including kindergarten.		
Recreational Care. A program that provides, after school hours or on a day of school closure, care on a drop-in basis to children who attend school, including kindergarten. Licensee is a local government, or a not-for-profit organization.		
Preschool. A program that provides care to preschool children who are at least 30 months old on entrance to the program, and 36 months old by December 31 of the year of entrance		
Multi-Age Child Care. A program that provides, within each group, care to children of various ages		
Occasional Child Care. A program that provides, on an occasional or short-term basis, care to preschool children who are at least 18 months old		
Child-Minding. A program that provides services to immigrants in respect of English as a Second Language, settlement or labour market integration		

VCH posts information about Licensed Facilities on its website <http://www.inspections.vcha.ca/>

I am the licensee/authorized by the Licensee, to submit this application for Licence. I hereby apply for a Community Care Facility Licence and agree to abide by the regulations made under the authority of the *Community Care and Assisted Living Act*, and certify that the information I have provided is correct to the best of my knowledge. The personal information collected relates directly to, and is necessary for, program operation as per section 26 of the *Freedom of Information and Protection of Privacy Act*.

Date (dd/mm/yyyy)	Applicant/Licensee or Licensee Contact Name	Applicant/Licensee or Licensee Contact Signature
	Title in the Organization	